Morehouse College Student (Summer) Term Study Abroad Workflow

- Research the steps and requirements for studying abroad via the Morehouse College study abroad website, here.
- •Schedule an advisement appointment with the Office of International Education (OIE) to identify a program (or programs) of interest and to create a practical timeline for academic and financial planning/preparation.
- Do you need a passport or is it time to renew your passport? Click <u>here</u>. Please ensure that your passport is valid at least 6 months beyond your planned return date from abroad. If not, then you MUST renew.

Research, Identify, and Apply for a study abroad program

Internal Approval Process

- Apply for a program via the Morehouse study abroad website, <u>here</u>, as well as on the external provider's website before the application deadline. Also apply for scholarships (with provider <u>and</u> general study abroad scholarships
- Within the Morehouse (Terra Dotta) application (*predecision and post-decision*), a series of clearance processes and requirements must be read, completed, signed and/or acknowledged (such as, Student Conduct and Title IX clearances, Legal Waiver, COVID-19 Disclosure, Payment to Provider Acknowledgement, Application to Provider, Course Approval Form, Passport Form, Emergency Contacts, and Travel Itinerary Form).

 Academic Approval: Must have minimum 2.0 GPA and must provide completed Study Abroad Course Approval Form to OIE based on program's course offerings, if applicable.

Internal Approval Process Continued

External Provider Approval Process

- Contact External Provider Program Advisor or Placement Coordinator for application status and decision date.
- Upon acceptance, follow all instructions and directives regarding their health clearance, Student Visa process, course selections, visa entry requirements (if applicable), room and board selections, acceptance deposit, etc.
- Read your Host Country Handbook.
- Create a study abroad budget: <u>Direct</u>
 <u>Program Budget Template</u>

- After receiving OIE approval to participate, ensure all post-decision acknowledgements and traveler safety information has been read and/or completed.
- Meet with OIE staff to discuss any other questions or concerns.
- Please be certain you understand the billing policy for your chosen program. Students are responsible for all program fees related to their summer study abroad experience.

Internal Pre-Departure Requirements

Departure / Arrival at study abroad program location

- Ensure your arrival is in accordance with the external provider's program orientation and check-in date.
- Retain your <u>Traveler Safety</u> document for quick reference.
- Confirm travel itinerary with OIE (complete the travel itinerary form within your Morehouse application).

- Alert the OIE office of any issues or concerns.
- Provide any updates to your course schedule, if applicable.

While Abroad

Post-Program

- Ensure any post-program surveys from provider have been completed.
- External Provider will send the official transcript to OIE and OIE will provide it to ORR for processing.
- •OIE will send a notification once the courses have been added to your Morehouse transcript.