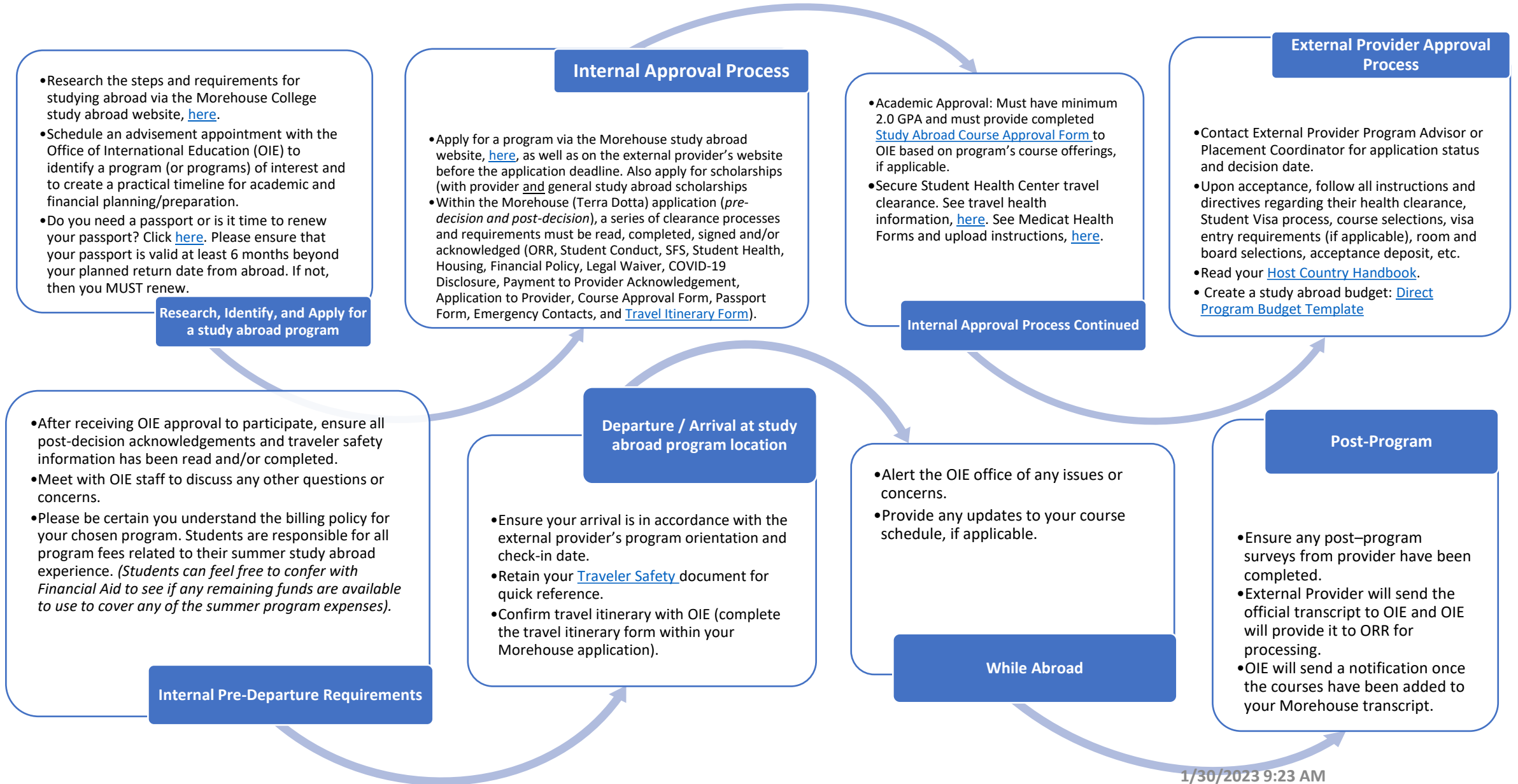


# Morehouse College Student (Summer) Term Study Abroad Workflow



- Research the steps and requirements for studying abroad via the Morehouse College study abroad website, [here](#).
- Schedule an advisement appointment with the Office of International Education (OIE) to identify a program (or programs) of interest and to create a practical timeline for academic and financial planning/preparation.
- Do you need a passport or is it time to renew your passport? Click [here](#). Please ensure that your passport is valid at least 6 months beyond your planned return date from abroad. If not, then you MUST renew.

## Research, Identify, and Apply for a study abroad program

- Apply for a program via the Morehouse study abroad website, [here](#), as well as on the external provider's website before the application deadline. Also apply for scholarships (with provider and general study abroad scholarships)
- Within the Morehouse (Terra Dotta) application (*pre-decision and post-decision*), a series of clearance processes and requirements must be read, completed, signed and/or acknowledged (ORR, Student Conduct, SFS, Student Health, Housing, Financial Policy, Legal Waiver, COVID-19 Disclosure, Payment to Provider Acknowledgement, Application to Provider, Course Approval Form, Passport Form, Emergency Contacts, and [Travel Itinerary Form](#)).

## Internal Approval Process

- Academic Approval: Must have minimum 2.0 GPA and must provide completed [Study Abroad Course Approval Form](#) to OIE based on program's course offerings, if applicable.
- Secure Student Health Center travel clearance. See travel health information, [here](#). See Medicat Health Forms and upload instructions, [here](#).

## Internal Approval Process Continued

- Contact External Provider Program Advisor or Placement Coordinator for application status and decision date.
- Upon acceptance, follow all instructions and directives regarding their health clearance, Student Visa process, course selections, visa entry requirements (if applicable), room and board selections, acceptance deposit, etc.
- Read your [Host Country Handbook](#).
- Create a study abroad budget: [Direct Program Budget Template](#)

## External Provider Approval Process

- After receiving OIE approval to participate, ensure all post-decision acknowledgements and traveler safety information has been read and/or completed.
- Meet with OIE staff to discuss any other questions or concerns.
- Please be certain you understand the billing policy for your chosen program. Students are responsible for all program fees related to their summer study abroad experience. *(Students can feel free to confer with Financial Aid to see if any remaining funds are available to use to cover any of the summer program expenses).*

## Internal Pre-Departure Requirements

- Ensure your arrival is in accordance with the external provider's program orientation and check-in date.
- Retain your [Traveler Safety](#) document for quick reference.
- Confirm travel itinerary with OIE (complete the travel itinerary form within your Morehouse application).

## Departure / Arrival at study abroad program location

- Alert the OIE office of any issues or concerns.
- Provide any updates to your course schedule, if applicable.

## While Abroad

- Ensure any post-program surveys from provider have been completed.
- External Provider will send the official transcript to OIE and OIE will provide it to ORR for processing.
- OIE will send a notification once the courses have been added to your Morehouse transcript.

## Post-Program