

Morehouse College Study Abroad Website

Student Instructional Guide

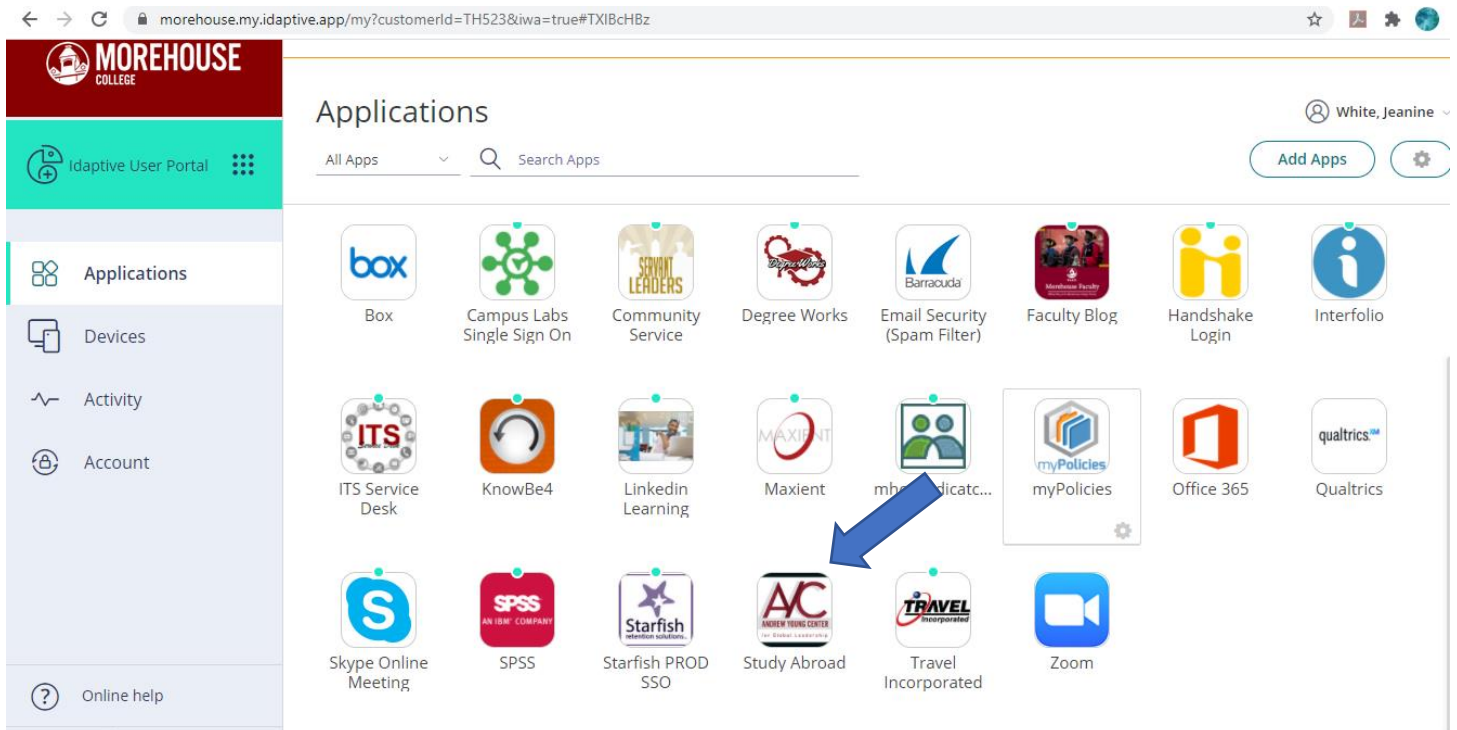
<https://studyabroad.morehouse.edu/>

Office of International Education

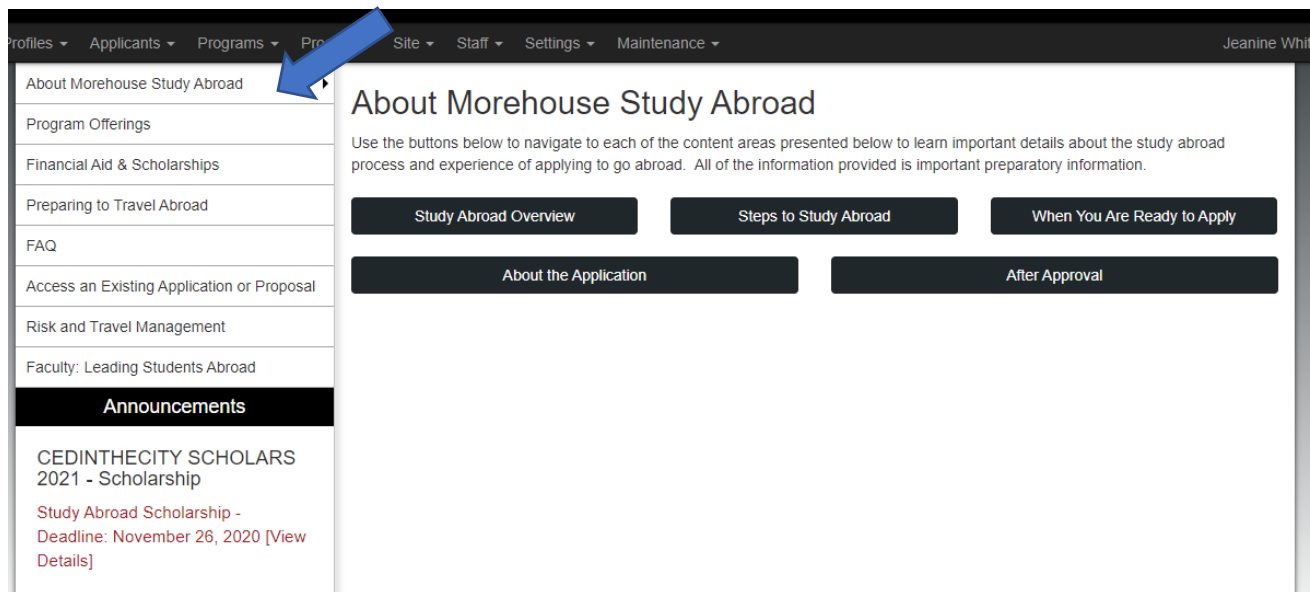
oe@morehouse.edu

Ms. Maraina Montgomery, Director:
maraina.montgomery@morehouse.edu

Ms. Jeanine White, Program Coordinator:
Jeanine.white@morehouse.edu



Read overview information related to the Morehouse College Study Abroad Program from “About Morehouse Study Abroad” Tab.



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About Morehouse Study Abroad

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CEDINTHECITY SCHOLARS
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About Morehouse Study Abroad

Use the buttons below to navigate to each of the content areas presented below to learn important details about the study abroad process and experience of applying to go abroad. All of the information provided is important preparatory information.

Study Abroad Overview

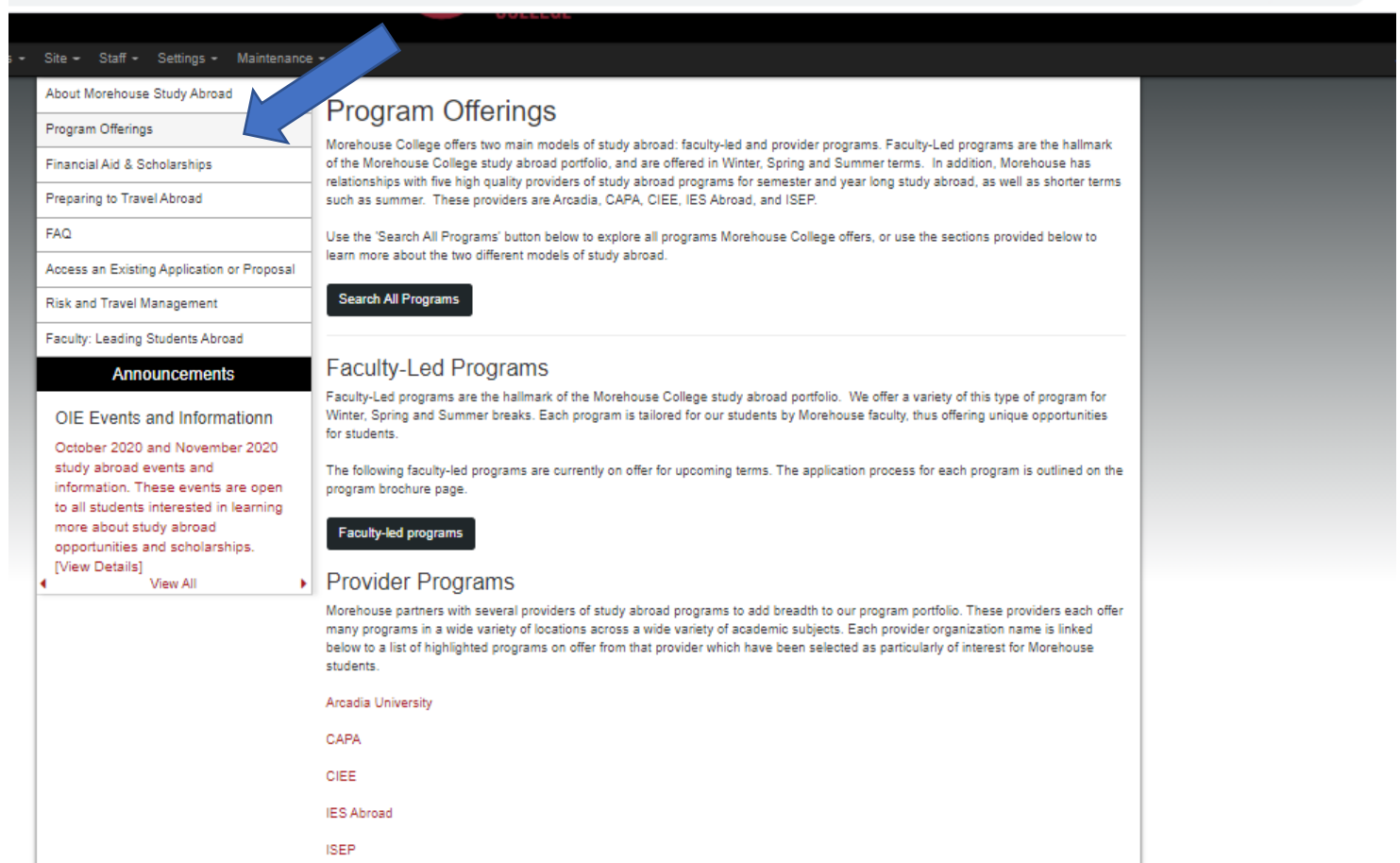
Steps to Study Abroad

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Announcements

OIE Events and Informationn

October 2020 and November 2020
study abroad events and
information. These events are open
to all students interested in learning
more about study abroad
opportunities and scholarships.
[View Details]

View All

Program Offerings

Morehouse College offers two main models of study abroad: faculty-led and provider programs. Faculty-Led programs are the hallmark of the Morehouse College study abroad portfolio, and are offered in Winter, Spring and Summer terms. In addition, Morehouse has relationships with five high quality providers of study abroad programs for semester and year long study abroad, as well as shorter terms such as summer. These providers are Arcadia, CAPA, CIEE, IES Abroad, and ISEP.

Use the "Search All Programs" button below to explore all programs Morehouse College offers, or use the sections provided below to learn more about the two different models of study abroad.

Search All Programs

Faculty-Led Programs

Faculty-Led programs are the hallmark of the Morehouse College study abroad portfolio. We offer a variety of this type of program for Winter, Spring and Summer breaks. Each program is tailored for our students by Morehouse faculty, thus offering unique opportunities for students.

The following faculty-led programs are currently on offer for upcoming terms. The application process for each program is outlined on the program brochure page.

Faculty-led programs

Provider Programs

Morehouse partners with several providers of study abroad programs to add breadth to our program portfolio. These providers each offer many programs in a wide variety of locations across a wide variety of academic subjects. Each provider organization name is linked below to a list of highlighted programs on offer from that provider which have been selected as particularly of interest for Morehouse students.

Arcadia University

CAPA

CIEE

IES Abroad

ISEP

You can perform a program search (instructions below) or you can access the a listing of approved semester programs, [here](#). ISEP Exchange Programs, [here](#).

Programs : Search (simple)

Use this form to find programs quickly based on limited criteria. For more options and search criteria, choose Advanced Search.

Simple Search

Simple Search form fields can be used in combination to find programs that match all selected criteria.

Show: Outgoing

Program Name

Term

Type any search words above, or to search for an exact match, use double quotes (") around your search string.

City

Country

Region

Search Cancel

The Advanced Search page is organized into the following sections:

- **Program Search:** Enter keywords for the program name. Use the "Show" drop-down menu to change what program type is displayed.
- **Location/Term:** All cities, regions, countries, and terms for which you have an associated program are listed and can be used as filters.
- **Parameters:** All program parameters configured under *Settings > Program Params* are listed and can be used as search filters. A site can create custom program parameters which applicants can use to search available programs.
- **Sort Options:** A series of radio buttons allow applicants to modify how the results list will be displayed.

Program Search:

Program Name:

Show:

Outgoing ▼

Location / Term:

City

Any

Abidjan
Accra
Adelaide

Country

Cote d'Ivoire (Ivory Coast)
Czech Republic
Denmark
Ecuador
Finland

Region

Any

Africa
Asia
Australia/Pacific Islands

Term

Any

Academic Year
Fall
Fall Break
First Year

Partner
Institution(s):

Any

Australia Consortium--Per
Australian National Univers
James Cook University

Parameters:

Instruction
Language:

Any

Armenian
Chinese
Dutch
English

Eligibility:

Any

1 First Year
2 Sophomore
3 Junior
4 Senior

Target
Language:

Any

A language other than
Arabic
Dutch
English

Minimum
GPA:

Any

Housing
Options:

Any

Apartment
Dormitory
Homestay
Hotel/Bed and Breakfast

Satisfies
diversity
req:

Any

Max
Credits
Offered:

Any

Area
of
Study:

Any

Aboriginal Studies
African Studies
Agricultural Sciences
Anthropology

Eligible
Students:

Any

Graduate
Undergraduate

Sort Options:

Sort Results By:

☒ Program Name ☐ City ☐ Country ☐ Region

Order:

☒ Ascending ☐ Descending

Search

Cancel

Faculty-Led Programs

Faculty-Led Programs




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Faculty-led programs



Program search results

Program Name ↑	City	Country	Region	Save/Share
★ Morehouse Bonner Scholar: International Service Immersion Trip	Puerto Plata	Dominican Republic	Caribbean	
★ Morehouse China Summer	Beijing	China	Asia	
★ Morehouse Exploring Managerial Issues in the UAE	Abu Dhabi	United Arab Emirates	Middle East	
	Dubai	United Arab Emirates	Middle East	
★ Morehouse General Education Abroad Nigeria	Calabar	Nigeria	Africa	
	Nsukka	Nigeria	Africa	
★ Morehouse in Costa Rica Summer Study Abroad	San Jose	Costa Rica	Central America	
★ Morehouse in Ireland: Peace Studies, Civil Rights, and Social Justice	Belfast	United Kingdom	Europe	
	Donegal	Ireland	Europe	
	Dublin	Ireland	Europe	
★ Morehouse Innovation & Entrepreneurship Center - European Innovation Academy	Cascais	Portugal	Europe	
★ Morehouse International Spring Tour	Accra	Ghana	Africa	
	Dakar	Senegal	Africa	
★ Morehouse Oprah Winfrey South Africa Leadership Program	Cape Town	South Africa	Africa	
	Johannesburg	South Africa	Africa	
★ Morehouse Pan-African Global Experience (MPAGEII) Mexico	Veracruz	Mexico	North America	
★ Morehouse STEMLaunch Germany	Berlin	Germany	Europe	
	Munich	Germany	Europe	
★Featured Programs				

External Provider Websites

Use the 'Search All Programs' button below to explore all programs Morehouse College offers, or use the sections provided below to learn more about the two different models of study abroad.

Search All Programs

Faculty-Led Programs

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Provider Programs

Morehouse partners with several providers of study abroad programs to add breadth to our program portfolio. These providers each offer many programs in a wide variety of locations across a wide variety of academic subjects. Each provider organization name is linked below to a list of highlighted programs on offer from that provider which have been selected as particularly of interest for Morehouse students.

[Arcadia University](#)

[CAPA](#)

[CIEE](#)

[IES Abroad](#)

[ISEP](#)



External Provider Contact List, [here](#).

Morehouse College Study Abroad Financial Policy, [here](#).

When You Are Ready to Apply

Return to the program page of your program of interest and click the 'Apply Now' button on the How to Apply tab to begin an application. Once you start an application, here's what will come next:

1. You will be prompted to log in with your Morehouse single sign-on credentials
2. You will be prompted to select the term in which you wish to go abroad on that program (example: winter, summer, fall semester, etc.) Some programs may only have one option, while others may have more than one.
3. Read the instructions for the application and click the 'Get Started' button to begin completing the required elements of the application.
4. As you complete required elements, refer to the progress circle shown in your application to monitor how many requirements you have remaining. When you have completed them all, return to the top of your application to click the 'Submit' button to submit your application for review.
5. You do not need to complete the entire application in one sitting. You can save your work as you go (Click '**SAVE**' often to capture your progress as you go).

NOTE: You can leave and return to your existing application at any time until it is submitted. **Please be sure to use the *Access to an Existing Application or Proposal* portal, [here](#).**

About the Application

Exactly what you will have to complete as part of your study abroad application will depend a little bit on which program you apply for. However, a general overview of what's required is outlined below. Once you have started an application, details and prompts will be provided every step of the way. **Your application is not considered submitted until your application status is shown as "Application Submitted".**

1. Basic application questions
2. Program-specific questions or statement of interest (depends on program)
3. Signatures of waivers and understanding of policies
Forms: [Study Abroad Course Approval Form](#), [Health Forms](#), [Financial Aid Form](#)
4. Along with required clearances from college offices such as Student Conduct, all students must receive a travel health clearance from the AUCC Student Health & Wellness Center. This process should be started immediately after your program acceptance. Students should submit their [travel health forms](#) to the Point & Click Portal, [here](#). (Instructions for activating PnC access are, [here](#)). Upon submitting the health forms, the health center staff will determine what vaccinations are required (routine and other travel vaccinations). The AUCC staff will coordinate on-campus travel vaccination events for students to obtain required travel vaccinations such as, Yellow Fever and Typhoid (announcements will be sent out to student travelers and faculty/staff- program leaders).

If students have a specific question regarding their health forms, required vaccinations, etc., they should email Ms. Brittany Talbott at btalbott@msm.edu. Please be reminded that the AUCC Travel Program physician will NOT clear a student for study abroad travel unless all the stated health requirements are met.

Check the [CDC Traveler's Health](#) website for important health and vaccination information for your destination.

5. First begin an application with the program provider (for applicants to external provider programs, i.e., CIEE, ISEP, etc.), then complete your Morehouse application. ***Be sure to check the external provider's application deadline as it may be different from the Morehouse Study Abroad application deadline. There are application requirements and clearances for on both ends, and students must adhere to each deadline in order to be considered for participation.***

In addition to the information you provide as part of the application process, Morehouse faculty and staff who have access to your application will also be able to view basic demographic data about you from the Morehouse Student Information System. You will be able to view the data that has been pulled about you in your Profile. Examples of this data include your major, minor, GPA, Academic Advisor name, address, phone number, and more. Reviewing these fields help faculty and staff responsible for the programs ensure that you are eligible for the program to which you have applied.

When you apply for a program and arrive on the application, you will see a similar image like the one below. There will be instructions at the top, along with a few requirements to complete below.

The screenshot shows the Morehouse College application portal for the "Morehouse China Summer - Summer, 2020" program. The header includes the Morehouse College logo and the user's name, Kelsey Chambers. The left sidebar contains a profile icon, the application deadline (02/28/2020), start date (05/10/2020), end date (06/04/2020), and a "View program" button. The main content area has tabs for "Requirements" (active) and "Itinerary". The "Requirements" tab displays "Instructions" with a progress meter and a "Get Started!" button. A blue arrow points to the progress meter. Below the instructions, the "Online application" section lists five requirements: Application, Assumption of Risk and General Release Form, Health Information and Required Forms, Acknowledgement of Department Approvals, and Application Signature and Certification.

Morehouse COLLEGE

Morehouse China Summer - Summer, 2020 Kelsey Chambers

Instructions

Please complete all elements showing in the Requirements tab. As you complete each item, a small green check mark will appear, and that item will also show at the bottom of the page in the Completed Requirements section. A progress meter at the top of the page will indicate how many requirements you have completed and how many are remaining. You must complete all requirements (close the progress meter circle) before the Submit Application button will appear at the top of the page. You must click the Submit Application button before your application is considered complete. Your application is not submitted until your application status indicates "Application Submitted". If you have questions about the application process, please contact Ms. Jeanine White.

Get Started!

Online application

- ☐ Application
- ☐ Assumption of Risk and General Release Form
- ☐ Health Information and Required Forms
- ☐ Acknowledgement of Department Approvals
- ☐ Application Signature and Certification

Some of the requirements are questionnaires, which require you to answer a few questions. Click 'SAVE' often to capture your progress. Once a section is complete, click 'SAVE' as well as the 'DONE' button at the bottom of the questions to mark the section as completed.

Application

At any time as you work on this questionnaire you may click the 'Save' button to save your work. When you have completed all questions in this questionnaire and are ready to submit it, click 'Done'.

1) Email Address (REQUIRED)

Morehouse email is preferred, but it is not required.



2) Cell Phone Number (area code first) (REQUIRED)

3) Do you have a valid passport? (REQUIRED)

Do you have a passport that is valid at least 6 months beyond your planned return date from abroad? (Check the expiration date of your existing passport to be sure.) If you do not have a passport at all, or do not have one that meets these criteria, please answer 'No' to this question and then explain where you are in the process of obtaining or renewing a passport. If needed, consult the [Preparing to Travel](#) section of the Morehouse Education Abroad website to learn more about obtaining or renewing a passport.

☐ Yes ☐ No

4) If your passport was issued by a country other than the United States, please specify your status.



5) List your name exactly as it appears on your passport (REQUIRED)

IMPORTANT: Please provide your name exactly as it appears on your passport (First Name, Middle Name, Last Name, Suffix, if applicable). If you have not yet secured your passport, please list your name exactly as it appears on your passport application.



6) Are you currently covered by a health insurance plan? (REQUIRED)

If yes, provide the name of the insurance company.

☐ Yes ☐ No

7) Are you currently insured for personal property you will be using during your experience abroad? (REQUIRED)

Insurance for personal property may include coverage for laptop, cell phone, camera, clothing, etc. Please note that Morehouse College is not responsible for lost or stolen items during your experience abroad.

☐ Yes ☐ No

8) Are you currently on social probation or do you have a record of reprimand for discipline? (REQUIRED)

If yes, please explain.

☐ Yes ☐ No

9) Do you have an outstanding balance on your student account? (REQUIRED)

If yes, please explain.

☐ Yes ☐ No

Save

Done

Some requirements are documents which can be signed electronically.

Acknowledgement of Department Approvals

With my signature, I acknowledge that the following departments will be consulted as part of the review of my application for an international experience. I acknowledge that the information obtained about me from these departments will be considered in whether I am approved for an international experience. [Read thoroughly.](#)

- **Student Conduct:** Will be asked to confirm you are not on social probation and do not have a record of reprimand for discipline that will prevent participation in a Morehouse approved study abroad program
- **Student Accounts:** Will be asked to confirm you do not have an outstanding balance on your account
- **Student Health Center:** Will be asked to confirm you have received the necessary vaccinations/immunizations to travel to your program locations(s). See section of this application about the required Health Form for additional details
- **Office of Records and Registration:** Will be asked to confirm that you have a minimum GPA of 2.0.
 - **Special Note:** For students traveling on external partner experiences for a semester or academic term, you must have your [study abroad course approval form](#) completed and signed before submitting it to the Office of Records and Registration for processing. Your study abroad course approval form should list all of the courses that will be taken during the term abroad, the Morehouse course equivalent, the appropriate departmental signature for each course, along with all other required signatures. Students must take a minimum of 12 semester hours in order to receive their financial aid. When submitting your study abroad course approval form to the Office of Records and Registration you should receive a file copy for your records, which notates their receipt of the original document. You must have this file copy to show to your financial aid advisor in order to receive your financial aid verification and clearance.
- **Financial Aid Office:** For students traveling on external partner experiences for a semester or academic term, the Financial Aid Office will be asked to confirm that you have been made aware of available financial aid for your chosen study abroad program, as well as the completion of requisite financial aid forms and documentation needed for the disbursement of your financial aid.

I understand that I am signing a legal document. By clicking "Sign", I am performing the same task as though I were signing on paper and hold legal responsibility for signing this document.

 Sign

Internal College Requirements & Clearances

- **Student Conduct:** Will be asked to confirm you do not have an active student conduct hold and/or you do not have a record of reprimand for discipline that will prevent participation in a Morehouse-approved study abroad program. **Students with an active Student Conduct hold are NOT eligible to participate in a study abroad program.**
- **Student Accounts:** Will be asked to confirm you do not have an outstanding balance on your account. Students with an outstanding account balance are not allowed to participate in a study abroad program. If you have an account balance you must resolve it before a clearance to participate will be granted.
- **AUCC Student Health & Wellness Health Center:** Students should submit their [travel health forms](#) to the Point & Click Portal, [here](#). (Instructions for activating PnC access are, [here](#)). Upon submitting the health forms, the health center staff will determine what vaccinations are required (routine and other travel vaccinations). The AUCC staff will coordinate on-campus travel vaccination events for students to obtain required travel vaccinations such as Yellow Fever and Typhoid (announcements will be sent out to student travelers and faculty/staff- program leaders).
If students have a specific question regarding their health forms, required vaccinations, etc., they should email Ms. Brittany Talbott at btalbott@msm.edu. Please be reminded that the AUCC Travel Program physician will NOT clear a student for study abroad travel unless all the stated health requirements are met. Please review the CDC's Traveler's Health website (link above). BEGIN THIS CLEARANCE PROCESS IMMEDIATELY.
- **Office of Records and Registration:** Will be asked to confirm that you have a minimum GPA of 2.0. This is the minimum required GPA in order to participate in a study abroad program.
 - **Special Note:** For students traveling on external partner experiences for a semester, summer, or academic term, you must have your [study abroad course approval form](#) completed and signed by all required department approvers before submitting it to the Office of Records and Registration for processing. Forms can be emailed to ois@morehouse.edu. Your study abroad course approval form should list all of the courses that will be taken during the term abroad, the Morehouse course equivalent, the appropriate departmental signature for each course, along with all other required signatures.
 - Students must take a minimum of 12 semester hours in order to receive their financial aid. When submitting your study abroad course approval form to the Office of Records and Registration you should receive a file copy for your records, which notates their receipt of the original document. You

must have this file copy to show to your financial aid advisor in order to receive your financial aid verification and clearance.

- **Financial Aid Office:** For students traveling on external partner experiences for a semester or year-long academic term, the Financial Aid Office/Student Financial Services will be asked to confirm that you have been made aware of available financial aid for your chosen study abroad program, as well as the completion of requisite financial aid forms and documentation needed for the disbursement of your financial aid. Students will be required to upload a copy of their signed [form](#) once the verification has been completed.
 - **PLEASE NOTE:** For students needing a financial aid verification for fall semester programs, please request a financial aid verification before the end of the spring semester; however, the Student Financial Services may not be able to provide any financial aid information (verifications) for the upcoming academic year until early June. Their office must perform Satisfactory Academic Progress calculations for all students. This calculation determines a student's eligibility to continue receiving financial assistance, thus financial aid verifications may not be feasible until early June. Please plan to follow up with their office during the first week of June. Please contact their office via email at studentfinancialservices@morehouse.edu or make an appointment for your financial aid verification via the link, [here](#). Their full office information can be found, [here](#).
- **Crown Forum:** For students participating in a semester-long study abroad program, please adhere to the following procedures as it relates to their Crown Forum requirements.
 - While abroad students are not required to register for Crown Forum; however, prior to departure, as a part of the clearance process, they must contact crown.forum@morehouse.edu (and copy oie@morehouse.edu) to alert the office of their upcoming semester abroad and obtain any directives for their time abroad as well as for the returning semester.
 - Thoroughly read the Crown Forum Overview, [here](#), and the Crown Forum FAQs, [here](#).

Application Submission

Once you have completed all of the application elements, you will see a green checkmark next to each item and a button will appear at the top. Click this 'submit your application' button to submit your application for review. **IMPORTANT NOTE: Your application is NOT considered complete until the progress meter is closed and a green checkmark is next to each application item. From there, click the 'Submit Your Application' button near the top of the page.**

The screenshot displays the 'Morehouse China Summer - Summer, 2020' application portal. On the left, a sidebar shows the user's profile, application deadline (02/28/2020), start date (05/10/2020), and end date (06/04/2020). The main content area is divided into 'Requirements' and 'Itinerary' tabs. A green banner at the top states, 'You have completed all the current requirements for this application. It is now ready to be submitted to the office.' Below this is a 'Submit your application' button. A large blue arrow points to this button. The 'Instructions' section explains that all elements in the Requirements tab must be completed, each marked with a green checkmark. A progress meter at the top of the page shows '5 of 5' requirements completed, with another blue arrow pointing to it. The 'Online application' section lists five completed items: Application, Assumption of Risk and General Release Form, Health Information and Required Forms, Acknowledgement of Department Approvals, and Application Signature and Certification. A third blue arrow points to the 'View program' button in the sidebar.

After Approval

If your application for study abroad is approved, you will have additional responsibilities. An overview of what this includes is described below, although the exact items will vary based on program. Details and prompts will be provided to you for your specific program after approval.

1. Accept/Commit your participation to the study abroad program
2. Pay deposits and program fees on the schedule outlined
3. Provide Emergency Contact, Passport Information, and any other pre-departure tasks. You will continue to receive system generated emails when there are outstanding items to be completed.
4. Confirm your application status with the external program provider
5. Notify Housing / Residence Life of the term(s) you will be away (for semester-long study abroad students who live on campus only). For Faculty-Led Program participants, if you need housing prior to departure and the departure date is after the semester ends, please alert Housing personnel and the faculty leader.
6. Complete the Course Approval process
7. Attend any required orientation sessions offered by your faculty leader, external program provider, or Office of International Education staff.

Other Important Information

files ▾ Applicants ▾ Programs ▾ Process ▾ Site ▾ Staff ▾ Settings ▾ Maintenance ▾

Jeanine Whi

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Announcements

CEDINTHECITY SCHOLARS 2021 - Scholarship
Study Abroad Scholarship -
Deadline: November 26, 2020 [View Details]

◀ View All ▶

Preparing to Travel Abroad

Applying for a Passport

If you do not already have a passport, you should begin the application process well in advance of your planned travel abroad. If you already have a passport, check the expiration date. It will need to be valid a minimum of 6 months beyond your planned return from abroad. The U.S. Department of State provides a helpful website to help you determine how you need to proceed with your passport application or renewal. Sometimes you can apply for your passport online or by mail, and sometimes it requires an in-person appearance at an approved passport issuing center (usually a post office near you). See button below for more information on the process and costs.

Apply for / Renew a U.S. Passport

STEP Registration

The Smart Traveler Enrollment Program (STEP) is a free service to allow U.S. citizens and nationals traveling and living abroad to enroll their trip with the nearest U.S. Embassy or Consulate. Morehouse College strongly recommends student travelers to register their trip. Note: For students traveling on a Morehouse faculty-led experience, the faculty leader will enroll the entire group; however, for students traveling to an external partner site, please use the button below to register your trip prior to departure.

Enroll in STEP

Traveler's Health

